South Hams District Council
Support Services Budgets 2019/20 (Draft)

	Cost Centre Code	Cost Centre Description	Budget Manager	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	(*) Other Adjustments	19/20 Draft Net Budget
				£'s	£'s	£'s	£'s	£'s	£'s
1	S4001	Chief Executive	Neil Hawke	135,200	(24,765)	110,435	(30,400)	1,300	81,335
2	S4004	Corporate Training & Occ Health	Andy Wilson	42,300	(3,400)	38,900	0	0	38,900
3	S4009	Non Distributed Costs (Pension Costs)	Pauline Henstock	470,200	0	470,200	290,000	0	760,200
4	S4010	Price Inflation Provision	Pauline Henstock	48,429	(47,698)	731	220,000	(220,731)	0
5	S4011	Steady State Provision	Pauline Henstock	0	30,000	30,000	0	0	30,000
6	S4041	Internal Audit	Neil Hawke	79,000	200	79,200	2,300	800	82,300
7	S4082	Landlines	Mike Ward	0	39,700	39,700	0	0	39,700
8	S4084	ICT Software & Support Contracts	Mike Ward	391,620	(900)	390,720	39,700	18,531	448,951
9	S4085	Mobile Phones	Mike Ward	0	19,000	19,000	0	0	19,000
10	S4086	Client Hardware Replacement	Mike Ward	36,600	0	36,600	0	0	36,600
11	S4087	Photocopiers	Mike Ward	0	33,900	33,900	0	0	33,900
12	S4100	Human Resources CoP	Neil Hawke	149,700	(14,700)	135,000	(14,700)	1,900	122,200
13	S4101	Legal CoP	Neil Hawke	159,700	11,260	170,960	3,500	1,300	175,760
14	S4102	Design CoP	Neil Hawke	55,500	0	55,500	2,300	800	58,600
15	S4103	Finance CoP	Neil Hawke	217,500	(12,600)	204,900	7,800	2,800	215,500
16	S4104	ICT CoP	Neil Hawke	248,700	13,300	262,000	13,200	4,800	280,000
17	S4150	Support Services Case Management	Sonia Powell	487,350	(46,950)	440,400	6,800	3,200	450,400
18	S4160	Corporate Management	Neil Hawke	169,300	(10,000)	159,300	0	(24,700)	134,600
19	S4180	Support Services Mgmt & O`Heads	Neil Hawke	93,400	25,140	118,540	3,900	1,400	123,840
20	S4196	Customer Support	Anita Ley	102,800	(17,600)	85,200	3,500	1,300	90,000
21	S4199	Central Service Overheads	Neil Hawke	163,500	(70,000)	93,500	(3,500)	0	90,000
22	S4200	Insurance	Pauline Henstock	382,440	(53,400)	329,040	0	0	329,040
23	S6021	Parish Support Grant	Pauline Henstock	82,658	0	82,658	(8,000)	0	74,658
24	S6040	Borrowing Costs	Pauline Henstock	0	87,000	87,000	22,200	0	109,200
				3,515,897	(42,513)	3,473,384	558,600	(207,300)	3,824,684

MTFS - Medium Term Financial Strategy, cost pressures and savings agreed as part of the budget process
(*) Other Adjustments = budget changes required following the award of the new Waste & Cleansing contract, allocation of price inflation to service budgets etc.

S4001	Chief Executive	Neil Hawke	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		189,000	(15,785)	173,215	(30,400)	1,300	144,115
	Transport Related		1,800	0	1,800	0	0	1,800
	Supplies & Services		9,400	(3,100)	6,300	0	0	6,300
	Income							
	Recharges		(65,000)	(5,880)	(70,880)	0	0	(70,880)
	Net Expenditure		**135,200**	**(24,765)**	**110,435**	**(30,400)**	**1,300**	**81,335**

(*) Savings on Interim Senior Leadership Team Arrangements (£34.0k)

S4004	Corporate Training & Occupational Health	Andy Wilson	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		43,200	(2,500)	40,700	0	0	40,700
	Income							
	Support Services Recharge		0	(900)	(900)	0	0	(900)
	Recharges		(900)	0	(900)	0	0	(900)
	Net Expenditure		**42,300**	**(3,400)**	**38,900**	**0**	**0**	**38,900**

S4009	Non Distributed Costs	Pauline Henstock	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		199,200	0	199,200	0	0	199,200
	Corporate Items		271,000	0	271,000	290,000	0	561,000
	Net Expenditure		**470,200**	**0**	**470,200**	**290,000**	**0**	**760,200**

(*) Employers Pension Costs for the Waste Recycling and Cleansing Contract

S4010	Price Inflation Provision	Pauline Henstock	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Corporate Items		48,429	(47,698)	731	220,000	(220,731)	0
	Net Expenditure		**48,429**	**(47,698)**	**731**	**220,000**	**(220,731)**	**0**

(*) Other Goods & Services Inflation

S4011	Steady State Provision	Pauline Henstock	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Corporate Items		0	30,000	30,000	0	0	30,000
	Net Expenditure		**0**	**30,000**	**30,000**	**0**	**0**	**30,000**

S4041	Internal Audit	Neil Hawke	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		78,300	(100)	78,200	2,300	800	81,300
	Transport Related		200	0	200	0	0	200
	Supplies & Services		18,700	0	18,700	0	0	18,700
	Income							
	Support Services Recharge		0	(2,200)	(2,200)	0	0	(2,200)
	Recharges		(18,200)	2,500	(15,700)	0	0	(15,700)
	Net Expenditure		**79,000**	**200**	**79,200**	**2,300**	**800**	**82,300**

(*) Allocated share of payroll cost inflation, contractual increments, pay award etc.

S4082	Landlines	Mike Ward	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		0	39,700	39,700	0	0	39,700
	Net Expenditure		**0**	**39,700**	**39,700**	**0**	**0**	**39,700**

S4084	ICT Software & Support Contracts	Mike Ward	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		442,420	10,100	452,520	50,000	18,531	521,051
	Corporate Items		8,000	(8,000)	0	0	0	0
	Income							
	Support Services Recharge		0	(3,000)	(3,000)	0	0	(3,000)
	Recharges		(58,800)	0	(58,800)	(10,300)	0	(69,100)
	Net Expenditure		**391,620**	**(900)**	**390,720**	**39,700**	**18,531**	**448,951**

(*) Review of ICT Contracts (£10.3k), Budget increase to align with current actual expenditure £50.0k, Allocation of inflation £18.5k

S4085	Mobile Phones	Mike Ward	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		0	19,000	19,000	0	0	19,000
	Net Expenditure		**0**	**19,000**	**19,000**	**0**	**0**	**19,000**

S4086	Client Hardware Replacement	Mike Ward	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		36,600	0	36,600	0	0	36,600
	Net Expenditure		**36,600**	**0**	**36,600**	**0**	**0**	**36,600**

S4087	Photocopiers	Mike Ward	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Supplies & Services		0	33,900	33,900	0	0	33,900
	Net Expenditure		**0**	**33,900**	**33,900**	**0**	**0**	**33,900**

S4100	Human Resources CoP	Neil Hawke	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		194,900	(10,700)	184,200	5,300	1,900	191,400
	Transport Related		1,000	0	1,000	0	0	1,000
	Supplies & Services		4,600	0	4,600	0	0	4,600
	Income							
	Support Services Recharge		(2,800)	(6,300)	(9,100)	0	0	(9,100)
	Recharges		(48,000)	2,300	(45,700)	(20,000)	0	(65,700)
	Net Expenditure		**149,700**	**(14,700)**	**135,000**	**(14,700)**	**1,900**	**122,200**

(*) Allocated share of payroll cost inflation, contractual increments, pay award etc, Corporate Consultancy Income (£20k)

S4101	Legal CoP	Neil Hawke	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		231,000	6,360	237,360	3,500	1,300	242,160
	Transport Related		600	0	600	0	0	600
	Supplies & Services		7,000	0	7,000	0	0	7,000
	Income							
	Recharges		(78,900)	4,900	(74,000)	0	0	(74,000)
	Net Expenditure		**159,700**	**11,260**	**170,960**	**3,500**	**1,300**	**175,760**

(*) Allocated share of payroll cost inflation, contractual increments, pay award etc.

S4102	Design CoP	Neil Hawke	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		78,800	(100)	78,700	2,300	800	81,800
	Transport Related		100	0	100	0	0	100
	Income							
	Recharges		(23,400)	100	(23,300)	0	0	(23,300)
	Net Expenditure		**55,500**	**0**	**55,500**	**2,300**	**800**	**58,600**

(*) Allocated share of payroll cost inflation, contractual increments, pay award etc.

S4103	Finance CoP	Neil Hawke	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		315,200	(700)	314,500	7,800	2,800	325,100
	Transport Related		800	0	800	0	0	800
	Supplies & Services		15,800	0	15,800	0	0	15,800
	Income							
	Support Services Recharge		(3,400)	(12,000)	(15,400)	0	0	(15,400)
	Recharges		(110,900)	100	(110,800)	0	0	(110,800)
	Net Expenditure		**217,500**	**(12,600)**	**204,900**	**7,800**	**2,800**	**215,500**

(*) Allocated share of payroll cost inflation, contractual increments, pay award etc.

S4104	ICT CoP	Neil Hawke	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		460,800	31,100	491,900	13,200	4,800	509,900
	Transport Related		1,800	0	1,800	0	0	1,800
	Supplies & Services		400	0	400	0	0	400
	Income							
	Support Services Recharge		(200)	(2,000)	(2,200)	0	0	(2,200)
	Recharges		(214,100)	(15,800)	(229,900)	0	0	(229,900)
	Net Expenditure		**248,700**	**13,300**	**262,000**	**13,200**	**4,800**	**280,000**

(*) Allocated share of payroll cost inflation, contractual increments, pay award etc.

S4150	Support Services Case Management	Sonia Powell	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		513,050	(78,850)	434,200	8,900	3,200	446,300
	Transport Related		800	0	800	0	0	800
	Supplies & Services		164,500	0	164,500	(2,100)	0	162,400
	Income							
	Support Services Recharge		0	(5,600)	(5,600)	0	0	(5,600)
	Fees & Charges		(3,300)	0	(3,300)	0	0	(3,300)
	Recharges		(187,700)	37,500	(150,200)	0	0	(150,200)
	Net Expenditure		**487,350**	**(46,950)**	**440,400**	**6,800**	**3,200**	**450,400**

(*) Allocated share of payroll cost inflation, contractual increments, pay award etc, Council Tax e-billing saving (£2.1k)

S4160	Corporate Management	Neil Hawke	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		40,000	(10,000)	30,000	0	0	30,000
	IAS19		24,700	0	24,700	0	(24,700)	0
	Supplies & Services		104,600	0	104,600	0	0	104,600
	Net Expenditure		**169,300**	**(10,000)**	**159,300**	**0**	**(24,700)**	**134,600**

S4180	Support Services Management and Overheads	Neil Hawke	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		162,300	12,120	174,420	3,900	1,400	179,720
	Transport Related		500	0	500	0	0	500
	Supplies & Services		29,600	(14,200)	15,400	0	0	15,400
	Income							
	Support Services Recharge		(32,000)	32,000	0	0	0	0
	Recharges		(67,000)	(4,780)	(71,780)	0	0	(71,780)
	Net Expenditure		**93,400**	**25,140**	**118,540**	**3,900**	**1,400**	**123,840**

(*) Allocated share of payroll cost inflation, contractual increments, pay award etc.

S4196	Customer Support	Neil Hawke	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		160,100	(27,900)	132,200	3,500	1,300	137,000
	Transport Related		200	0	200	0	0	200
	Income							
	Recharges		(57,500)	10,300	(47,200)	0	0	(47,200)
	Net Expenditure		**102,800**	**(17,600)**	**85,200**	**3,500**	**1,300**	**90,000**

(*) Allocated share of payroll cost inflation, contractual increments, pay award etc.

S4199	Central Service Overheads	Neil Hawke	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		23,400	0	23,400	0	0	23,400
	Supplies & Services		140,100	(70,000)	70,100	(3,500)	0	66,600
	Net Expenditure		**163,500**	**(70,000)**	**93,500**	**(3,500)**	**0**	**90,000**

(*) Digital downloads of planning applications, printing saving (£3.5k) - a further £3.5k will be saved in 2020/21

S4200	Insurance	Pauline Henstock	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Employees		74,130	0	74,130	0	0	74,130
	Premises Related		117,570	(50,000)	67,570	0	0	67,570
	Transport Related		190,740	(3,400)	187,340	0	0	187,340
	Net Expenditure		**382,440**	**(53,400)**	**329,040**	**0**	**0**	**329,040**

S6021	Parish Support Grant	Pauline Henstock	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Corporate Items		82,658	0	82,658	(8,000)	0	74,658
	Net Expenditure		**82,658**	**0**	**82,658**	**(8,000)**	**0**	**74,658**

(*) Reduction in Town & Parish Support Grant 9.85%

S6040	Borrowing Costs	Pauline Henstock	18/19 Base Net Budget	18/19 Virements	18/19 Revised Net Budget	MTFS (*)	Other Adjustments	19/20 Draft Net Budget
	Expenditure		£'s	£'s	£'s	£'s	£'s	£'s
	Capital Charges		0	87,000	87,000	22,200	0	109,200
	Net Expenditure		**0**	**87,000**	**87,000**	**22,200**	**0**	**109,200**

(*) Ivybridge Depot, annualised borrowing costs (Waste Collection, Recycling and Cleansing Contract)